



Bureau of Purchases

Department of Finance
City of New Haven
200 Orange Street, Rm 301
New Haven, CT 06510
www.newhavenct.gov



Justin Elicker
Mayor

Malinda M. Figueroa
Purchasing Agent

Shawn J. Garris
Deputy Purchasing Agent

MEMORANDUM

TO: Coordinators, Department Heads, Employees (City & Board of Education)
FROM: Malinda M. Figueroa, Purchasing Agent
DATE: June 18, 2025
Subject: **Citywide Contracts for Fiscal Year 2025-2026**

The following is a list of Contracts that have been awarded for the current fiscal year. I have provided the information below in the table with vendors. Schedule of Awards with hourly rates are posted to *N:\PURCHASING\CITYWIDE CONTRACTS\2025-2026*.

If any of these supplies or services apply to your department, please enter a requisition on MUNIS referencing the contract number (Page 2 below) in the 'General Description' area of main requisition screen.

If you find there is a supply or service not listed, please contact this office to review the appropriateness of the request and bid accordingly. As always, feel free to contact either myself or any member of the Purchasing Staff if you have questions or concerns.

EVERY purchase must have a valid fully funded Purchase Order. All invoices from contractors should be sent to NHINVOICE@newhavenct.gov

East River Energy		
Unleaded Gasoline & Ultra Low Sulfur Diesel		
State Contract # 24PSX0224		
Product	Contract Period	Price per Gallon incl taxes
Ultra-Low Sulfur Diesel	7/1/2025-6/30/2026	\$2.6976
Regular Unleaded Gasoline	7/1/2025-6/30/2026	\$2.6486

c: Shawn Garris, Deputy Purchasing Agent
Miguel Hernandez, Procurement Specialist

Title	Contract Number	Vendor Code	Vendor
Office Supplies including copy paper	State Contract 18PSX0032	17249	W.B. Mason, Inc.
School Supplies	State Contract 23PSX0001	17249	W.B. Mason, Inc.
Various Supplies	F15 MHEC	25669	Amazon Business
Green Cleaning Supplies	2024-RFP-026	13338 46675	Imperial Dade (<i>Cleaning Products/Repair</i>) Hillyard (<i>Paper Products</i>)
Armored Car Service	State Contract 20PSX0014	10526	Brinks, Inc
Water Dispensing Equip/Delivery	State Contract 24PSX0179	17249	W.B. Mason, Inc.
Portable Restrooms (Parks and Monthly Rentals)	21901-3-3	15382	GI John's, LLC
Fuels	State Contract 24PSX0224	27890	East River Energy
Elevator Maintenance	2019.001564 US Communities	43010	Kone, Inc.
2 Way Radio Maintenance	21752-5-5	25057	Motorola *Purchasing will process the invoices for this vendor
Fencing Purch & Install	2024-IFB-068-2-3	48331	Guilford Fence Works, Inc.
Mailing, Presort Services	21797-4-5	28972	Corporate Mailing Services
On-Call Moving	State Contract 24PSX0141	44491 29573	Siracusa Moving and Storage William B. Meyer, Inc.
Shredding Services	State Contract 22PSX0009AA	34181	InfoShred, LLC
Archive Services	State Contract 22PSX0156	29573	W.B Meyer
Tire Repair and Road Service	State Contract 23PSX0024	Multiple Vendors	Bridgestone Goodyear
On Call Plumbing Services	21825-4-4	41756	Ruotolo Mechanical Inc.
On Call HVAC Services	50587-4-5	46884	Reliable Refrigeration Plus
On-Call Electrical Services	TBD		OUT TO BID DUE June 25, 2025
State Marshal Service	2024-RFP-088	VARIED	See State Marshal List



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Approved Marshal List FY 25/26

Marshal must be on this list to be utilized and the fee schedule (below) has been agreed upon by all parties.

Brian Mezick 35 Elm Street New Haven, CT 06510 statemarshal@mezick.com 203-684-3100 \$75.00 – Emergency Service Rate	Jeffrey Balletto 65 High Street East Haven, CT 06512 jballettostatemarshal@gmail.com 203-214-8680
Madison Beggs 35 Elm Street New Haven, CT 06510 marshalbeggs@gmail.com 203-404-1380 \$50.00 – Emergency Service Rate	Frank Sandillo P.O Box 185793 Hamden, CT 06518 fsandillo@comcast.net 203-494-2240 \$50.00 – Emergency Service Rate
Holly Bryk 3 Research Drive, Unit 11 Branford, CT 06405 holly@newhavenstatemarshal.com 203-676-3603	Paul DeFelice PO Box 1097 Cheshire, CT 06410 Nhstatemarshal.pdefelice@outlook.com 203-599-5322 \$75.00 – Emergency Service Rate
Peter J. Criscuolo, Jr. 54 Fieldstone Court North Haven, CT 06473 petercriscuolo@icloud.com 203-640-4587 \$50.00 – Emergency Service Rate	

Approved Marshal Fee Schedule

Description	Cost
Foreclosure	\$50.00
Legal Doc Svc Same Address	\$20.00
Legal Doc Svc Different Address	\$50.00
Per Page	\$1.00
Endorsement	\$0.50
Mileage Fee (paying applicable current IRS Rate)	\$0.70 (IRS RATE Calendar 2025)
Zoning Notice	\$50.00
Service of Personal Property Tax Warrant	15 %
Emergency Service Rates (Same Day/Weekend/Holidays)	See Marshall info above for rates